

THE ONE Hong Kong Humanitarian Award (hereafter "THE ONE HK") seeks to find and honour unsung heroes in Hong Kong who are doing good for and within the community. Recognition of the unsung hero aims to further his or her good work with a monetary reward and at the same time aims to boost the spirit and morale of Hong Kong residents to serve and to encourage more selfless good work. This is in line with the Rotary motto of "Service above Self".

THE ONE HK AWARD

- Winner of THE ONE HK 2023 will be awarded a cash prize of HK\$500,000 and a trophy. He/she will automatically qualify as a semi-finalist of THE ONE International Humanitarian Award 2024.
 - The two runners-up will each receive HK\$150,000
 - THE ONE HK award will donate, in the name of each awardee's nominator, HK\$5,000 to an HKSAR Government approved charitable organisation or a Rotary/Rotaract club in Hong Kong designated by the nominator.
- *All the award money will go towards the awardees' humanitarian efforts.*

AWARD DONORS

The Chainrai Foundation together with Dr. David Harilela and several Rotary Clubs in Hong Kong sponsor all the monetary awards of THE ONE HK.

CRITERIA

- Candidates must have provided outstanding and remarkable service to the community;
- Candidates must have worked for their cause for a minimum of two years in Hong Kong;
- Candidates must have demonstrated daily dedication and continued devotion to humanitarian efforts; and
- Candidates must have promoted integrity and advanced understanding, goodwill and harmony in society through their humanitarian efforts.

ELIGIBILITY

- Candidates must be a Hong Kong Resident aged 21 or above. There is no limitation as to gender or race.
- Candidates cannot be *Rotarians, Rotaractors, employees of a Club, District or other Rotary entity or of Rotary International. Spouses, lineal descendants, and ancestors of persons in the foregoing categories are also ineligible. (This rule also applies for any ex-Rotarian who has left Rotary for less than three years.)
- The award will not be presented posthumously.
- Any candidate previously awarded a cash prize by THE ONE organising committee will not be eligible to apply again; all others are

welcome to apply more than once.

- Candidates representing an NGO that has previously received a cash prize from THE ONE HK will not be eligible to apply.

RESPONSIBILITIES OF CANDIDATES, FINALISTS AND AWARDEES

- Candidates are responsible for keeping THE ONE organising committee updated on any changes in their information and the progress of their humanitarian projects as required.
- The three finalists are required to attend THE ONE Award Gala Dinner in May/June 2023 in Hong Kong and are responsible for their personal health and wellbeing for the duration.
- THE ONE organising committee reserves the right to use all materials submitted by candidates including photos and videos for promotional purposes.
- The three finalists must be available for promotion and interviews and THE ONE reserves the right to use such materials produced for promotional purposes.
- Any materials taken by THE ONE of any of the finalists or awardees including interviews, photographs and videos etc, shall remain the exclusive property of THE ONE.
- The winner of THE ONE HK of the current year will automatically qualify to compete in the semi-final round of THE ONE International Humanitarian Award in the following year.
- The winner of THE ONE HK will act as a spokesperson for THE ONE HK and may not represent any other award during their year of tenure as THE ONE HK winner.
- THE ONE organising committee reserves all rights to the following conditions:
 - Any candidate nominated for THE ONE can be removed from consideration if there is misconduct or wrongdoing or scandal associated with the candidate or charity he/she represents.
 - The spokesperson must demonstrate integrity and exemplify as a role model to others in the community. THE ONE reserves the right to suspend or terminate his/her role as a spokesperson if the winner fails to maintain good standing during his/her term.
- For award prize release procedures, please observe the guidelines on THE ONE website, www.theoneintl.org.
- Candidates should ensure that all information provided to THE ONE Organising Committee is true and correct.
- Candidates agree to fully co-operate with their Nominator and THE ONE Organising Committee for their nomination.

RESPONSIBILITIES OF NOMINATOR

- The nominator is responsible for ensuring that all the contents submitted for the nomination are true and correct.
- The nominator should ensure the candidate has a full understanding on the award criteria, eligibility and responsibilities of being a candidate, finalist and awardee.
- The nominator will act as the liaison between THE ONE organising committee and the candidate and assist if any communication problems occur.
- If the candidate becomes a finalist of THE ONE HK, the nominator should assist them in completing their project proposal and reports as required by THE ONE's stewardship sub-committee.

Website: www.theoneintl.org Email: hk@theoneintl.org Nomination Form 2023

- The nominator is responsible for overseeing and ensuring that the prize money given to the awardee is used in accordance with the approved proposal by THE ONE. The nominator's duty is to ensure that due diligence is carried out.

NOMINATION GUIDELINES

- A nominator can nominate more than one candidate.
- **A complete nomination should include the 'Nomination Form' and 'Humanitarian Service Description Form' to be downloaded from www.theoneintl.org, and the candidate's CV/resume, ID/travel document copy and a digital or print photograph of the candidate.**
- Nominations must include the specified 'Humanity Service Description Form' that highlights the following points. Answers for all six questions are limited to 2,000 words in total:
 1. How does the candidate give totally to the cause every day?
 2. Please describe the direct impact of the candidate's work on their beneficiaries.
 3. How does his/her work advocate for humanity and improve mankind?
 4. How does he/she work to the highest standards?
 5. What values does he/she promote through his/her humanitarian efforts and why?
 6. [Questions a-h]
 - Supplementary documentation or materials are highly desirable. (i.e. video clips, 10-15 photos in service and links to articles etc.) Semi-finalists and finalists are required to submit supplementary documentation.
 - For written supplementary information, please limit to five pages only.
 - All nomination forms that are submitted by email should be submitted in a word document format or PDF. All photo materials that are submitted online should be submitted as a JPEG or TIF of no less than 1MB.
 - Electronic submissions are highly encouraged.
 - THE ONE organising committee reserves the right to verify candidate's service achievements through all means, including the references submitted by the candidate.
 - The decision of THE ONE organising committee and Rotary International District 3450 shall be final and conclusive on all matters related to the nomination, should there be any discrepancy between or dispute arising from the English and any other language versions.
 - Failure to comply with the nomination guidelines can result in penalisation of the candidate.

SUBMISSION

Completed nomination forms with all supporting documents should be sent to

THE ONE Organising Committee,
Rotary International District 3450
Rotary Information Centre, 14/F Capital Commercial Building, 26
Leighton Road, Causeway Bay, Hong Kong

or emailed to

hk@theoneintl.org

by **30th November 2022.**

**Late or incomplete nomination forms will not be considered.*

Nomination Forms should be completed in English and/or Chinese ONLY.

Any changes to the original script of THE ONE HK Nomination Form may result in the application being nullified.

* By signing this document, I affirm that I have read and understood the terms outlined.

SCHEDULE	
Now-Nov 30, 2022	Nomination Period
Jan - May 2023	Selection Process
May/June 2023	Award Gala Dinner (Winner is announced)
A COMPLETE APPLICATION WILL INCLUDE:	
<input type="checkbox"/>	A completed and signed 'Nomination Form'
<input type="checkbox"/>	A completed and signed 'Humanity Service Description Form'
<input type="checkbox"/>	CV/resume of the candidate
<input type="checkbox"/>	Candidate's ID/travel document copy
<input type="checkbox"/>	Digital or print photograph
<input type="checkbox"/>	Supplementary documentation or materials (see 'Nomination Guidelines')

A. TO BE COMPLETED BY THE CANDIDATE

Name of candidate: _____
(Please print)

Male Female Date of Birth: _____

Address: _____

Telephone: _____

Email: _____

OTHER INFORMATION

Profession or vocation: _____

Current position or title: _____

Humanitarian experience in Hong Kong: _____ Yr(s)

Professional awards or honours (if applicable): _____

B1. TO BE COMPLETED BY NOMINATOR*

Nominator's name: _____
(Please print)

Address: _____

Telephone: _____

Email: _____

Duration of acquaintance with the candidate: _____ Yr(s)

How did you find out about this award?

- Through Rotary
(I am a Rotarian/Rotactor of the Club of _____, District _____)
- Through media/social network (name of the media: _____)
- Other: _____
- I would like to receive more information about this award through email.

On a separate 'Humanity Service Description Form' attached, I have described the candidate's humanitarian service activities, the impact of these activities on myself and the community, how these activities have changed lives for the better and why this candidate should be considered for this award. I hereby declare that the information in this nomination form and in the 'Humanity Service Description Form' is true to the best of my knowledge.

I agree that if the above nominee is selected as the recipient of THE ONE HK award, Rotary International District 3450 will donate in my name HK\$5,000 to an HKSAR Government approved charitable organisation designated by me, which is exempt from tax under section 88 of the Inland Revenue Ordinance, in recognition of my contribution to this project. Alternatively, I can designate a Rotary or Rotaract Club in Hong Kong to receive the donation of HK\$5,000 for conducting its service projects.

If the above nominee is selected as the recipient of THE ONE HK award, I wish THE ONE HK to donate HK\$ 5,000 in my name to this charitable organisation / Rotary Club / Rotaract Club:

Nominator's Signature Date

C. REFERENCE INFORMATION

Name of 1st reference: _____ (Please Print)
Title/position: _____
Organisation: _____
Telephone: _____
Email: _____
Duration of acquaintance with the candidate: _____ Yr(s)

Name of 2nd reference: _____ (Please Print)
Title/position: _____
Organisation: _____
Telephone: _____
Email: _____
Duration of acquaintance with the candidate: _____ Yr(s)

D. DECLARATION BY CANDIDATE*

I attest to all the facts in the nomination documents and give permission for their publication related to the program. I hereby declare that **I am not a Rotarian/Rotactor** or directly related to anyone who is a member of Rotary International or any other Rotary entity. **I agree to the selection rules** of THE ONE HK set out by Rotary International District 3450 and the judging panel which are final and binding in all aspects relating to the Award.

I am prepared to attend interviews as and when necessary.

If I am selected as the award recipient of THE ONE HK Award, I will attend **Judging interview in March/April 2023, THE ONE Award Gala Dinner in May/June 2023** and all media and promotional activities arranged by the organisers.

Candidate's signature

Date